

## Routine Cleaning - Vacuuming

1. Equipment - Use a dual motor upright vacuum with a beater-bar or brushes with high suction. Because the carpet is highly abrasion resistant, low settings are acceptable.
2. Method - Slow deliberate vacuum-passes are more effective. A minimum of four passes, forward and back, are recommended for effective dirt removal.
3. Frequency - Heavy traffic areas, daily. Medium traffic areas, every other day. Light traffic areas, once or twice a week.

## Spots and Stains

1. Remove spills and stains immediately.
2. Solid substances should be removed first with a spoon.
3. Liquid spots can be dabbed with white blotting paper, repeat the dabbing until blotting paper is no longer wet.
4. If spot is still visible, use a carpet spot remover (use a minimal amount) and dab spot simultaneously with wet cloth or sponge.
5. Never use commercial stain removers that could penetrate through the backing and damage the carpet.
6. Do not walk on the wet spot.
7. For more difficult stains, contact your sales representative. If possible, establish a "hot line" for employees to call for immediate response to spills. Spot cleaning should be done daily. The best time to identify stains is during regular vacuuming.

## Deep Cleaning - Restoring

1. Equipment - Hot water extraction is the most effective method of removing deep soil. Units with heavy water pressure (PSI) and strong suction (water lift) are recommended for best results. Water temperature should not exceed 160°F.
2. Method - When extracting, do not "over wet" the carpet and extract as much water as possible with dry passes following the final wet pass. Avoid cleaning chemicals that leave residues. Remaining residue can attract soil and cause more frequent cleaning.
3. Frequency - Heavy traffic areas, minimum four times per year. Medium traffic areas, minimum twice per year. Light traffic areas, once per year.

## Monitoring Your Carpet

Do a walk through inspection of all areas monthly. For optimum appearance and protection of your carpet, it may be necessary to adjust the frequencies of vacuuming, spot cleaning and extraction.